

Position: Server (2 Positions)
Location: Royale Kingston
Term: Casual
Status: Part-Time
Department: Dietary
Reporting to: Food & Beverage Manager
Date Posted: October 21, 2014
Application Deadline: November 11, 2014
Competition Number: SER KIN 1014

JOB SUMMARY:

The Royale – Kingston currently has two openings for a Part-Time Casual Server (Up to 25 Hours/Bi-Weekly). The Server is responsible for setting up tables, providing table-side service to residents, cleaning the dining room, facilitating residents' mobility during mealtime and serving meals at the food counter.

As a valued member of the team, the Server demonstrates a commitment to resident safety by providing quality care in accordance with organization's vision and mission.

RESPONSIBILITIES (But not limited to):

- Takes clean dishes, utensils and other objects to the service areas and sets tables in preparation for meals, as instructed.
- Provides table-side service to residents and visitors in order to assist them with their meals.
- Helps residents with reduced mobility by providing them with physical support or a wheelchair or other means so that they can come to the dining room at mealtime.
- Serves meals to residents at the food counter, as instructed, based on available dishes and residents' requests.
- Renews dining room supply of fruit, crackers, cookies, jams, creamers, cheese, milk, tea, coffee, etc. from kitchen provisions and informs the kitchen staff if any items are running out.
- Renews table-top supply of condiments and other articles, in accordance with procedures, and brings various perishable and non-perishable items (cereal, juice, fruit, bread, crackers, cookies, etc.) to the dining room.
- Clears and cleans tables and meal trays in the dining room, as instructed, in order to ensure the cleanliness of the dining room.
- Cleans counters, sinks, juice machines, tablecloths, ceramic tiles, refrigerators and floors at and around the food counter, as instructed, in order to ensure that the work areas and dining room remain neat and tidy.
- Dusts and wipes chairs, tables, sugar dispensers, salt/pepper shakers, etc., as instructed, to ensure overall cleanliness.
- Carries out, as required, all related tasks in order to ensure continuity and ongoing quality of service.

- Communicates in a professional manner any concerns regarding the home's environment from residents, families, visitors and staff.
- Other duties as assigned.

QUALIFICATIONS:

- Must have effective verbal and written English communication skills.
- Minimum of six months in a similar position.
- Food Handler Certificate
- Must have effective verbal and written English communication skills.

EDUCATION:

- High School diploma or equivalent.

WE INVEST IN YOU:

- Progressive growth opportunities for new grads
- Tuition Assistance Reimbursement
- Opportunities to learn innovative clinical skills
- Continuous growth and education development
- Self-fulfillment through meaningful relationships with clients
- Employee Recognition and Discount Programs
- Employee Referral Bonus
- A dynamic and supportive working environment
- Job Security

Interested applicants are encouraged to apply directly to:

Greg Milledge

Food & Beverage Manager

2485 Princess Street

Kingston, ON K7M 3G1

Email: greg.milledge@theroyale.ca

Website: www.leisureworld.ca

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Please quote the competition number SER KIN 1014 in the subject line of your fax or email.

Please note that if hired, your employment with The Royale will be contingent on receipt of a police and vulnerable sector screening free of criminal activities and satisfactory to The Royale's Police Records Check and Vulnerable Screening policy.

We thank all applicants for their interest; however, only those candidates chosen for interviews will be contacted.

OUR VALUES

Respect ° Passion ° Teamwork ° Responsibility ° Growth