

Job Posting



Experience. The Difference.™

January 13, 2015

Sifton Properties Limited invites applications for the following career opportunity in our Retirement Living Division.

Regional Manager Operations, Retirement Living

Reporting to the Vice President, Retirement Living, and working from our Corporate office, the Regional Manager Operations (RMO) will be accountable for the financial performance, service quality, resident safety, and reputation of the Residence communities within the region. The RMO is responsible for championing the vision, mission, and philosophy of the Company along with the broader aspects of compliance and risk management components in executing the strategic business plan at the Residence community level.

Duties include (but are not limited to):

- Regular on site visits in order to monitor compliance operationally; clinical coordination, marketing strategies, risk management initiatives, and program development to facilitate in the general improvements of quality care & service to residents and to ensure goals of regulatory compliance and company standards are attained.
- Cultivates and maintains a strong customer experience service delivery philosophy
- Develops a strong performance driven culture by implementing best practices in operations
- Communicates the corporate vision and goals to each Residence to foster a sense of enthusiasm, self-worth, and team spirit among the communities
- Oversees the development of the operating and capital budgets for communities in the region and leads each Residence community to meet its financial and quality goals and ensure efficient operations. Analyzes ongoing financial results to ensure goals are reached
- Communicates effectively by listening and probing, ensuring issues are addressed with respect for various perspectives and interacting in an open and trustworthy manner.
- Participates in ongoing internal and/or external continuing education activities

Applicants should have the following qualifications:

- At least five (5) years of progressively responsible management experience at the senior level in the senior services/ accommodation sector, with emphasis on quality/risk management and operational strategic planning experience
- Completion of a Bachelor's degree in health-related discipline or Business
- In depth knowledge of all relevant industry legislative requirements and proven ability to ensure operational compliance to regulations
- Excellent general management skills including, but not limited to: customer relations; strategic thinking; marketing; human resources; financial accountability; familiarity with office computer software products including excel, word, and Medecare Programs.
- A sincere personal and professional interest in the provision of service to seniors who require supports in a congregate supportive setting, and an active participation in seniors' care organizations.
- Ability to work independently and be self-directed

Please forward resumes no later than Feb 1, 2015 to:

dale.pineau@sifton.com OR www.sifton.com/careers