



Job Posting

Position: Accommodations Manager
Location: The Dunfield, Toronto

Greenhouse is recruiting for an **Accommodations Manager** for The Dunfield Retirement Residence in mid-town Toronto. The Dunfield is an upscale seniors' residence offering Independent and Assisted Living accommodations and services. The Dunfield has a unique opening for an Accommodations Manager to join their experienced, customer-focused team. The right candidate will have excellent organization and communication skills, strong social media experience and the ability to build genuine rapport with seniors and their families. Week-end coverage is a requirement for this position.

Key role responsibilities include:

- Assisting current sales leader with: answering inquiries, conducting tours, participating in community outreach, organizing internal sales & marketing events, managing postings on social media
- Ensuring smooth transition of new Resident move-ins and internal moves within the residence

Prior experience working in a senior living environment is an asset, but not mandatory. This unique position is a fantastic apprentice-type role for someone who wants to become part of a rapidly growing industry.

If you're ready to make a change in your career and have the right skills, please forward your resume today!

To apply for this position please e-mail your resume to sylvia@greenhousemarketing.ca